

## Wiltshire Pension Fund Committee & Board Member Training 2024 - 2025

### PENSION FUND COMMITTEE

Period	Actual Meeting Date	CIPFA Framework category	Proposed training item	By whom
Newly inducted members will receive a Member Handbook, Induction training from Officers, attend training course & be required to complete the Pension Regulator's on-line tool				
All members, in addition to the organised training set out below will be invited to attend additional internal plus external conferences, seminars & pension forums to supplement & maintain their knowledge & updates notes will also be circulated as required.				
Q2 2024	20/06/24	Accounting & Audit	Treasury Management arrangements	Officers
Q3 2024	11/07/24	Administration	An understanding of best practices in pensions administration including scheme policies and procedures relating to data, record keeping, comms & complaints, dispute & disclosure requirements	Officers
<b>All Stakeholders event to welcome the newly appointment Actuarial Consultants, Independent Investment Management Consultants</b>				
Q3 2024	19/09/24	Investment Governance	Understanding of the Myners principles and associated CIPFA and SOLACE guidance	External Adviser
Q4 2024	10/10/24	Actuarial method	The importance of employer covenants and their relative strengths across the fund employers	Officers
<b>MiFID II self certification Annual self-assessment review</b>				
Q4 2024	21/11/24	Financial Markets and Products Knowledge	An understanding of how the fund interacts with the UK & Overseas taxation system in relation to admin & investments	External Adviser
Q4 2024	12/12/24	Administration	An understanding of Additional Voluntary Contributions	Officers
Q1 2025	27/02/25	Accounting & Audit	Understanding of the range of support services, who supplies them and the nature of the performance monitoring regime	Officers
Q1 2025	20/03/25	Actuarial method	The Actuary, the formal valuation process (including the FSS and inter-valuation modelling) and the treatment of new and ceasing employers (including employer covenants)	External Adviser

### LOCAL PENSION BOARD

Period	Actual Meeting Date	CIPFA Framework category	Proposed training item	By whom
Q2 2024	22/05/24	Governance	Presentation of draft training plan 2024/25	Officers
Q3 2024	15/08/24	Legal	Understanding the roles and responsibilities of DLUHC, the Pensions Regulator, the PO & SAB	Officers
<b>Annual self-assessment review</b>				
Q4 2024	07/11/24	Governance	Knowledge of the consultation and Communication process with Stakeholders	Officers
Q1 2025	11/02/25	Governance	Understanding how the fund monitors and manages the performance of their outsourced providers	Officers

**ng Plan**

**Meeting Focus**

the LGPS Fundamentals  
kit

internal training events,  
understanding. Technical

Investment  
Board members to be  
invited

Administration  
Board members to be  
invited

**stment Advisor &**

Investment  
Board members to be  
invited

Administration  
Board members to be  
invited

Investment  
Board members to be  
invited

Administration  
Board members to be  
invited

Investment  
Board members to be  
invited

Administration  
Board members to be  
invited

Comments
Board to approve & recommend to Committee
Committee members to be invited
Committee members to be invited
Committee members to be invited